



The *Mission* of MYcroSchool is to provide a premiere high school drop-out recovery program engaging students through relationship-focused, high-tech, and rigorous learning experiences resulting in

Real Learning for Real Life®

**PINELLAS MYcroSchool OF INTEGRATED ACADEMICS AND TECHNOLOGIES
BOARD OF DIRECTORS**

Monday, October 30, 2017 * 6:00 PM EST
840 3rd Avenue South * St. Petersburg, FL 33701

Members Present: Susan Reiter, Chad Jones, Veatrice Farrell

Attending VIA Telephone: Traci Steen

Members Absent: Connie Going, Jody Lane

Guests: Richard Trainor, Steven Humphries, Linda Dawson (via phone), Faune Walker, Sandra Hazim (via phone), Danita Smith, Joy Baldree (via phone), Nicole Hall, Kevin Warren

AGENDA ITEM #1 CALL TO ORDER (Establish Quorum) – S. Reiter

A. Installation of New Board Member

- *Dr. Nicole (Nikki) Hall*

The meeting was called to order at approximately 6:08 p.m. A quorum was established. Susan Reiter welcomed board members and guests. Susan Reiter read the oath of office to Nicole Hall. Nicole Hall affirmed her intention to serve the school and the board to the best of her abilities. Susan Reiter thanked her for hers willingness to serve on the board.

AGENDA ITEM #2 CONSENT AGENDA

With a motion by Veatrice Farrell and a second by Chad Jones, all matters on the consent agenda were considered to be routine and the Board unanimously took the following actions:

- A. **Approved** Regular Meeting Agenda for October 30, 2017
- B. **Approved** Regular Meeting Minutes for September 5, 2017

AGENDA ITEM #3 PUBLIC COMMENT ON AGENDA ITEMS

None

AGENDA ITEM #4 BOARD ACTION

- A. **Approve** Date and Location of Commencement Exercises

- *June 7, 2018 at Palladium Theater-St. Petersburg, Fl.*

With a motion from Veatrice Farrell and a second by Chad Jones, the Board unanimously approved the date and location of the commencement exercises.

AGENDA ITEM #5 BUSINESS/FINANCE

A. Receive Financial Statement through August 31, 2017 – R. Trainor

Highlights included:

- Net Position
- Fund Balance
- General Fund Revenues
- PECO Fund Balance
- PECO Fund Revenues
- Federal Fund Balance Sheet- The school is still owed some funding.
- Special Revenue-The Reading Teacher position is still open.

B. Discuss/Approve New Proposed 17-18 Budget

- The school came close to meeting its projected FTE enrollment goal. Although they feel confident the school will reach their projected goal for the school year, they discussed some changes in the current budget. Based on the recommendations made by Traci Steen and Steven Humphries, Richard Trainor presented an alternate budget to the board. The alternate budget included adjusted schedules and presence by the security staff, adjusted MOU fees, and adjusted fees to the district. Additionally, the new budget will require changes to the staffing model. The elimination of the Student Administrative Assistant and the Creative Tech/ Senior Projects position will need to be eliminated. Steven Humphries has already spoken to those staff members with regard to these possible changes. Richard Trainor and Steven Humphries stated that enrollment is down throughout the district. There will be a concerted effort to reach the February FTE goal and the budget will be reviewed again at that time. Steven Humphries stated the school has received some referrals but not the volume received in previous years. Susan Reiter asked for an enrollment trend for Enterprise Charter High School in Palm Harbor. Veatrice Farrell asked if displaced students from Puerto Rico were being sent to the school. Steven Humphries stated that the district is placing them in traditional schools first. Steven Humphries stated that the district has eliminated MycroSchool's ability to browse in FOCUS for students who have dropped out of school. Dr. Nicole Hall stated that perhaps the school can pursue meeting one-on-one with students whom have dropped out from

MYcroSchool. She stated that perhaps the school could create a recruitment event paired with programs that discuss employment options. She added that one of the reasons students drop out is that they need employment to meet their financial obligations. This would encourage students to finish their education. Veatrice Farrell stated that her program may be able to partner with the school in this event. Dr. Nicole Hall stated that perhaps the school can partner with some companies for some paid internships. Traci Steen stated that it can be advertised as a “work while completing your high school” education. Veatrice Farrell said that she will reach out to some of the programs. Susan Reiter asked if it would be beneficial for Steven Humphries to present at the Deuces Live board meeting and whether Veatrice Farrell can put Steven Humphries in touch with the board contact.

With a motion from Chad Jones and a second by Nicole Hall, the Board unanimously approved the new proposed budget 17-18 budget.

C. Receive Audit Report– James Moore and Company Representative

Highlights included:

- Page 1 and 2: These pages assert that the audit is correct.
- Page 13: General Fund
- Page 15

D. Receive 990 Report– James Moore and Company Representative

Highlights included:

- No issues were found with the 990 and it will be electronically filed.

With a motion from Veatrice Farrell and a second by Chad Jones, the Board unanimously received the 990 Audit Report.

AGENDA ITEM #6 REPORTS TO THE BOARD

A. State of the School Report- S. Humphries

Highlights included:

- Enrollment is at 173 post FTE count.
- The mentorship program is off to a great start. Jody Lane has brought many volunteers from Raymond James to work with the students.
- The school hosted a Title I Parent and Family Engagement activity. It was a wonderful turnout.
- The principals attended the Franklin Covey Workshop in Citrus MYcroSchool.
- Eighty-one students took part in ACT testing. Nine students passed and, of those nine, four were cohort students.

- Steven Humphries and Connie Going, Board Member and Parent Representative, will be attending the Pinellas County Urban League Annual Equal Opportunity Day Gala.
- Steven Humphries and Syliane Manyari will be attending Fall Leadership and Policy Forum in San Diego in November.
- Hurricane make-up dates for students are October 16, 2017, January 8, 2018, March 12, 2018, May 25, 2018, and May 29, 2018.

B. Wish List- F. Walker

- Boxes of cereal for projects with the students.

C. Florida Update - J. Baldree

- Special Development sessions are ongoing. English and Social Studies Curriculum Workshops took place last week. Math and Science Workshops will take place this week. Teachers and learning support staff, as well as, lead teachers from California are collaborating on the curriculum. Fall Leadership and Policy Form will give the site leadership an opportunity to reenergize and collaborate.

D. NEWCorp/MYcroSchool/SIATech Update – L. Dawson

- Dr. Linda Dawson attended and presented at the FASBO event.
- Dr. Linda Dawson stated that she enjoyed working with the leadership team during the Franklin Covey Training.
- Fall Leadership week will bring all of SIATech, NEWCorp and MYcroSchool principals together and it will be a great opportunity to learn and collaborate.
- Dr. Dawson became a certified pathways leader. NCPN Career Pathways.
- Pinellas Job Corps is interested in working with our schools. Joy Baldree will be meeting with Mr. Samuel Kalapo in order to facilitate a partnership and giving the Job Corps students access to the quality high school education MYcroSchool provides.
- Dr. Nicole Hall asked Dr. Dawson if she will be attending the next Florida Career Pathways meeting in January. Dr. Nicole Hall will gather the information and send it to Dr. Linda Dawson.

AGENDA ITEM #7 BOARD BUSINESS

A. Discuss Mentorship Program

- *Teacher Perspective-* Steven Humphries has reviewed the logs the teachers have put together from their sessions with the students. Timeline graduation is a hot topic. Financial Aid is another common topic.
- *Board Member Perspective-* Chad Jones feels that involving some of the coaches in local schools would be beneficial. Dr. Nicole Hall stated that there is an easy transition from high school to the St. Pete College program.

B. Discuss Board and Staff Holiday Luncheon

- *Hosted December 19th at Pinellas MYcroSchool*

The Holiday lunch will be held at the school. Susan Reiter asked that Steven Humphries develop a schedule and then to individually email the board with the information.

C. Proposed Agenda Items for Next Board Meeting:

- *Standard Report*

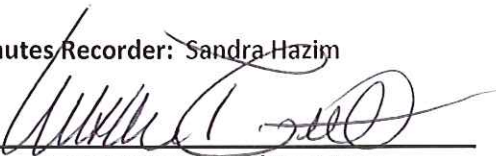
AGENDA ITEM #8 PUBLIC COMMENT ON NON-AGENDA ITEMS

Joy Baldree would like for the schools to consider taking part in the program *Giving Tuesday* which takes place on November 28th. Last year, that organization was able to raise \$177 million dollars. The schools can be listed as an organization on their website GivingTuesday.org/organizations. This is also a great way to encourage the students to give back to the community. Susan Reiter stated that it would be good to put that on the school's Facebook page. This is put out by the National Alliance for Charter Schools.

AGENDA ITEM #9 ADJOURNMENT

On a motion from Veatrice Farrell and a second by Chad Jones, the Board unanimously agreed to adjourn the meeting at approximately 7:20 p.m.

Minutes Recorder: Sandra Hazim



Susan Reiter, Board Secretary



Date