



The *Mission* of MYcroSchool is to provide a premiere high school drop-out recovery program engaging students through relationship-focused, high-tech, and rigorous learning experiences resulting in

Real Learning for Real Life®

**PINELLAS MYcroSchool OF INTEGRATED ACADEMICS AND TECHNOLOGIES
BOARD OF DIRECTORS
FINANCE WORKSHOP**

**Monday, June 3, 2019 * 5:00 PM EST
840 3rd Avenue South * St. Petersburg, FL 33701**

Minutes

Present: Traci Steen, Susan Reiter, Chad Jones, Veatrice Farrell, Dr. Nicole Hall, Connie Going
Absent: Jody Lane
On the phone:
Guests: Steven Humphries, Joy Baldree, Candace Kerns, Wanda Jones, Denise Castro

1. CALL TO ORDER/ESTABLISH QUORUM

The meeting was called to order at approximately 5:14 pm by Traci Steen. A quorum was established.

2. CONSENT AGENDA

A. Approved Meeting Agenda for June 3, 2019

On a motion from Susan Reiter and seconded by Connie Going, the Board unanimously approved the Consent Agenda as presented.

B. Approved Meeting Minutes from March 18, 2019

On a motion from Susan Reiter and seconded by Connie Going, the Board unanimously approves the Meeting Minutes as presented.

3. PUBLIC COMMENT ON AGENDA ITEMS

None

4. BUSINESS/FINANCE

A. Reviewed Current Licensing Agreement with NEWCorp -Expires 6/30/23

Ms. Baldree gave an overview of the current licensing agreement with NEWCorp. There was a reduction of fees for the school this year. NEWCorp's business plan restructuring was solely focused lowering costs to the school.

B. Received Financial Statement through April 30, 2019



Mrs. Kerns went over the financial statement. On the mid-year budget, you see that your fund balance is positive. The good news is that you are going to end the school year with a positive fund balance. Next year, you will need to hit the 185 target for FTE to recoup your cash flow.

C. Approved Proposed Budget for FY2019-2020

Mrs. Kerns explained that this budget is based on conservatively looks into the FEFP calculations. The actual numbers haven't been released yet. The proposed budget includes a 2% raise for the current employees. This budget also includes filling the Administrative Assistant and English Teacher positions. It would also include the new position of Director of Community Relations and Student Recruitment and a Title I funded ITA – Teacher on Special Assignment position.

On a motion from Connie Going and seconded by Nicole Hall, the Board unanimously approved the Proposed Budget for FY2019-2020.

1. Approved Increase for teachers and staff (2%)

On a motion from Veatrice Farrell and seconded by Nicole Hall, the Board unanimously approved the Proposed Budget for FY2019-2020.

2. Approved Requested new positions/reinstatement of positions

On a motion from Susan Reiter and seconded by Nicole Hall, the Board unanimously approved the reinstatement of the Administrative Assistant and English Teacher positions; and the new Director of Community Relations and Student Recruitment and Title I funded ITA – Teacher on Special Assignment positions.

5. PERSONNEL SUPPORT SERVICES

A. Approved NEWCorp to Develop 2019-2020 Employment Letters for Pinellas MYcroSchool Principal and Staff

B. Approved Board Chair Designee for Signing Staff Employment Letters – J. Baldree

On a motion from Chad Jones and seconded by Nicole Hall, the Board unanimously approved NEWCorp to develop the employment letters for Pinellas MYcroSchool Principal and Staff; approved Mr. Humphries to sign staff employment letter; and approved the Board Chair to sign the Principal's employment letter.

C. Approved Florida Leadership Evaluation

Mrs. Smith reviewed Mr. Humphries Principal Evaluation. Mrs. Smith's recommended that Mr. Humphries receive an overall highly effective rating.

On a motion from Connie Going and seconded by Nicole Hall, the Board uniamiously approved the recommendation that Mr. Humphries receive an overall highly effective rating for his 2018-2019 Principal Evaluation.

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OUR STAFF

will be empowered to make a difference in an environment of respect, recognition and professional growth.

OUR COMMUNITY

will benefit from the success and contributions of our students.

D. Approved – Florida Leadership Evaluation Process for 2019-2020

Ms. Baldree explained that in the past, the Board approved the Director of Education for NEWCorp to work with the Principal on his deliberate practice, professional development goal and domains of leadership throughout the year. The Board Chair assisted the process by meeting and discussing goals with the Principal throughout the year.

On a motion from Veatrice Farrell and seconded by Nicole Hall, the Board uniamously approved that the Florida Leadership Evaluation process for 2019-2020 be completed with the assistance of NEWCorp and the Board Chair.

Motion for Veatrice 2nd Nikki to approve Option 2

6. REPORTS TO THE BOARD

10 Minutes

A. State of the School Report – S. Humphries

Highlights included:

- 2 year renewal approved by District
- Graduation, goal was 30%, we achieved 40% grad rate
- Next year head start – grad rate 16.6% for cohort grads. We have 12 early grads!
- ACT – 48 took test, 12 passed.

B. Data Update - D. Smith

Highlights included:

- Math growth is 2 ½ years.
- Reading growth is 2 years. This is one of the metric goals for the District for the school.

C. NEWCorp Florida Update - J. Baldree

Ms. Baldree updated the Board about new laws that have been passed that are favorable to the schools.

D. Organizational Update – for information only

7. BOARD BUSINESS

A. Approved Amendment to add 8th grade

Amendment written to add overage 8th graders. Board members discussed the need to reach these students who are overlooked by the District. This amendment cannot be submitted until the signed contract is given to us by the District.

On a motion from Veatrice Farrell and seconded by Nicole Hall, the Board unanimously approved the submission of the charter amendment to include the addition of overage 8th graders once we receive the signed contract.

B. Approved Uniform Changes for 2019-2020

Mr. Humphries discussed the proposed changes to uniform policy. He would like to keep top half of uniform or navy blue collared shirt with bottoms with no holes.

On a motion from Connie Going and seconded by Nicole Hall, the Board unanimously approved the uniform changes for 2019-2020 school year.

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C. Discussed 2019-2020 Title I

School will be receiving approximately \$43,544 in title I funds. The school would like to use the funds to employ an ITA-Teacher on Special Assignment as proposed in the 19-20 budget.

D. Approved Services for 2019-2020 School Year

The current services are being renewed for the 2019-2020 school year.

- City Wide Janitorial
- School Messenger
- 19-20 Student Counseling Services
- PSTA Contract
- HVAC System-VCee Solutions

On a motions from Veatrice Farrell and seconded by Chad Jones, the Board unanimously approved the renewal of all the above mentioned services.

E. Accepted Board Resignations and New Members

Mrs. Steen verbally resigned tonight. It is her intention to apply for the Director of Community Relationship and Student Recruitment position. Mrs. Wanda Jones was introduced and would like to serve on the Board. The application for Wanda Jones was submitted to the Board for acceptance.

On a motion from Connie Going and seconded by Susan Reiter, the Board unanimously accepted the resignation of Traci Steen and the application of new Board member Wanda Jones.

F. Oath of Office for new Board Member

Oath of Office was recited and accepted by Wanda Jones.

G. Elected Fill any open Officer Position

The Board Chair/President position is now vacant. Susan Reiter has accepted the nomination.

On a motion by Nicole Hall and seconded by Chad Jones, the Board unanimously approves Susan Reiter as the new Board Chair/President.

H. Approved Renewal of Terms for Current Directors 2019-2020

I. Approved Slate of Officers and Directors 2019-2020

On a motion by Chad Jones and seconded by Nicole Hall, the Board unanimously accepted the renewal of terms for the current Board of Directors; approved the current slate of Officers and Directors for 2019-2020 school year.

J. Completed Conflict of Interest Forms 2019-2020

All Board members completed new Conflict of Interest forms for the 2019-220 school year.

K. Approved Board Meeting Calendar 2019-2020

The board meeting dates for the 2019-2020 school year are: September 12th, November 7th, January 16th, March 12th, and June 4th (Finance Workshop)

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On a motion from Nicole Hall and seconded by Chad Jones, the Board unanimously approved the Board of Directors meeting dates for the 2019-2020 school year.

- L. **Approved** Increase Number of Board Member to 9 members
Discussion was to have nine Board members form the current number of seven.

On a motion from Nicole Hall and seconded by Wanda Jones, the Board unanimously approved the increase number of Board Members to nine members.

- M. Proposed Agenda Items for Next Board Meeting:
1. *Standard Report, board member numbers*

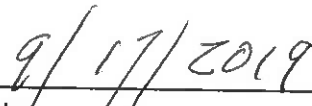
8. **REMARKS FROM BOARD MEMBERS ON NON-AGENDA ITEMS**
None.

9. **ADJOURNMENT**
Having no further business, the meeting was adjourned at 7:25 pm.

Minutes Recorder: Denise Castro



Susan Reiter, Secretary



Date

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