



The *Mission* of MYcroSchool is to provide a premiere high school drop-out recovery program engaging students through relationship-focused, high-tech, and rigorous learning experiences resulting in

Real Learning for Real Life®

**PINELLAS MYcroSchool OF INTEGRATED ACADEMICS AND TECHNOLOGIES
BOARD OF DIRECTORS
FINANCE WORKSHOP & BOARD MEETING
Monday, June 4, 2020 * 4:00 PM EST**

Minutes

1. CALL TO ORDER/ESTABLISH QUORUM

Mrs. Reiter called the meeting called to order at 4:07 pm. A quorum was established.

Members Present: Susan Reiter, Chaye Mobley, Chad Jones, Nicole Hall, Wanda Jones, Veatrice Farrell

Members Absent: Connie Going, Jody Lane

Guests: Stevan Humphries, Traci Steen, Joy Baldree, Danita Smith, Candace Kerns, John Fuller, Denise Castro

2. CONSENT AGENDA

- A. **Approved** Meeting Agenda for June 4, 2020
- B. **Approved** Emergency Meeting Minutes from May 19, 2020
- C. **Approved** Regular Meeting Minutes for April 16, 2020

On a motion from Chaye Mobley and seconded by Nicole Hall, the Board unanimously approved the Consent Agenda as presented.

On a single motion from Chad Jones and seconded by Nicole Hall, the Board unanimously approved the meeting minutes for May 19, 2020 and April 16, 2020 as presented.

3. PUBLIC COMMENT ON AGENDA ITEMS

None

4. BUSINESS/FINANCE

- A. **Received** Financial Statement through April 30, 2020

Mrs. Kerns reviewed the financial statements as presented in the board packet. You are currently at a positive fund balance. We are still waiting on some revenue from District.

The Board received the financial statements through April 30, 2020.



- B. **Approved** Audit Engagement Letter from James Moore & Co., P.L.
Previously, James Moore was selected as the auditor for the Pinellas MYcroSchool; we are requesting a signature on the letter of engagement to begin working on your school's audit.

On a motion from Chaye Mobley and seconded by Nicole Hall, the Board unanimously approved Susan Reiter to sign the audit engagement letter from James Moore & Co., P.L.

- C. **Approved** Annual Budget for Pinellas MYcroSchool FY2020-2021
1. **Approved** 2.5% Increase for Teachers and Staff after October 2020 FTE
Ms. Baldree discussed the Annual Budget that was presented in the board packet. When discussing the 2.5% increase; the recommendation from NEWCorp to hold on step increase until after October 2020 FTE.

On a motion from Wanda Jones and seconded by Nicole Hall, the Board unanimously approved the 2020-2021 Annual Budget for Pinellas MYcroSchool.

On a motion from Nicole Hall and seconded by Wanda Jones, the Board unanimously approved the 2.5% increase for teachers and staff to be given after the October FTE.

5. PERSONNEL SUPPORT SERVICES

- A. **Approved** NEWCorp to Develop 2020-2021 Employment Letters for Pinellas MYcroSchool Principal and Staff
B. **Approved** Board Chair Designee for Signing Staff Employment Letters

On single motion from Chad Jones and seconded by Nicole Hall, the Board unanimously approved NEWCorp to develop 2020-2021 Employment Letters for Pinellas MYcroSchool Principal and Staff; for the Principal to be the Board Designee to sign staff employment letters and the Board President will sign the Principal and Director of Community Relations and Student Recruitment employment letter.

- C. **Discussed/Approved** Florida Leadership Evaluation
Mrs. Smith reviewed the Florida Leadership Evaluation for Mr. Humphries. For Domains 1, 2 and 4, Mrs. Smith recommended "Highly Effective" and for Domain 3 a rating "Effective." The Board agreed.

On a motion from Nicole Hall and seconded by Chad Jones, the Board unanimously approved the Florida Leadership Evaluation for Mr. Humphries with Domain 1, 2 and 4 rating of "Highly Effective," Domain 3 rating of "Effective;" and an overall rating of "Highly Effective."

OUR STUDENTS	will view their future with optimism, find success as self-directed learners, and contribute to society.
OUR STAFF	will be empowered to make a difference in an environment of respect, recognition and professional growth.
OUR COMMUNITY	will benefit from the success and contributions of our students.

D. Approved – Florida Leadership Evaluation Process for 2020-2021

On a motion from Nicole Hall and seconded by Chaye Mobley, the Board unanimously approved the Florida Leadership Evaluation Process to be 2020-2021 be completed with the assistance of NEWCorp staff.

D. REPORTS TO THE BOARD

a. State of the School Report

Highlights include:

- Thank you to the Board and NEWCorp for your continued support of Pinellas MYcroSchool!
- As of today, out graduation rate is 42.2%. Congratulations!

b. Director of Community Relations and Student Recruitment

Highlights include:

- Thank you Mr. Humphries for being available 24/7 and motivating teachers, staff and students to continue working.
- Recruitment and Retention is our focus.
- Currently working on PowerPoint for graduation that will highlight students.

c. Data Update

Highlights include:

- Congratulations Pinellas MYcroSchool!
- 81% of students who participated in the Math growth assessment met the growth expectation of two years growth in one academic school year.
- 67% of students who participated in the Math growth assessment met the growth expectation of two years growth in one academic school year.

d. NEWCorp Florida Update

No report at this time.

E. BOARD BUSINESS

a. Approved Services for 2020-2021 School Year

- City Wide Janitorial
- Travis McNulty (Mental Health Services)
- PSTA U-PASS Extension Agreement

On a single motion from Veatrice Farrell and seconded by Wanda Jones, the Board unanimously approved the 2020-2021 renewal of contracts for City Wide Janitorial, Travis McNulty and PSTA U-Pass.

b. Discussed/Approved Supplement for Specialist Degree

OUR STUDENTS
OUR STAFF
OUR COMMUNITY

will view their future with optimism, find success as self-directed learners, and contribute to society.
will be empowered to make a difference in an environment of respect, recognition and professional growth.
will benefit from the success and contributions of our students.

Mr. Humphries discussed a \$1500 supplement for teachers who have earned their Specialist Degree.

On a motion from Nicole Hall and seconded by Veatrice Farrell, the Board unanimously approved the Specialist Degree supplement of \$1500.

c. **Discuss/Approve** Social Times Advertising Proposal for School Marketing
Mrs. Steen discussed proposal with Times Total Media. Mrs. Steen shared concerns with lack of recruitment opportunities.

On a motion from Nicole Hall and seconded by Chaye Mobley, the Board unanimously approved the Social Times Advertising Proposal for school marketing.

d. **Approve** Board Meeting Calendar 2020-2021
After discussion, the Board agreed to schedule board meetings every other month, every 1st Thursday at 6 pm, beginning in August 2020. Meeting dates as follows:

- August 6, 2020
- October 1, 2020
- December 3, 2020
- February 4, 2021
- April 1, 2021
- June 3, 2021

On a motion from Veatrice Farrell and seconded by Chaye Mobley, the Board unanimously approved the 2020-2021 Pinellas MYcroSchool Board of Directors Meeting Calendar.

e. Proposed Agenda Items for Next Board Meeting:
i. *Standard Report*

F. REMARKS FROM BOARD MEMBERS ON NON-AGENDA ITEMS

None

G. ADJOURNMENT

Having no further business, the meeting adjourned at 5:46 pm.

Minutes Recorder: Denise Castro

Constance Going

Connie Going, Board Secretary

8/6/2020

Date

OUR STUDENTS will view their future with optimism, find success as self-directed learners, and contribute to society.
OUR STAFF will be empowered to make a difference in an environment of respect, recognition and professional growth.
OUR COMMUNITY will benefit from the success and contributions of our students.






2020-6-4PNMYBdMeetingMinutes

Final Audit Report

2020-09-09

Created:	2020-09-09
By:	Denise Castro (denise.castro@mycroschool.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAI7qX2zy3oLbnJwNp3cJ-TC_Qc61VYu5P

"2020-6-4PNMYBdMeetingMinutes" History

-  Document created by Denise Castro (denise.castro@mycroschool.org)
2020-09-09 - 2:24:18 PM GMT- IP address: 68.200.61.121
-  Document emailed to Constance Going (connieadoptionadvocate@gmail.com) for signature
2020-09-09 - 2:24:33 PM GMT
-  Email viewed by Constance Going (connieadoptionadvocate@gmail.com)
2020-09-09 - 2:36:38 PM GMT- IP address: 66.249.88.83
-  Document e-signed by Constance Going (connieadoptionadvocate@gmail.com)
Signature Date: 2020-09-09 - 2:36:51 PM GMT - Time Source: server- IP address: 65.32.102.189
-  Signed document emailed to Constance Going (connieadoptionadvocate@gmail.com) and Denise Castro (denise.castro@mycroschool.org)
2020-09-09 - 2:36:51 PM GMT