



The **Mission** of MYcroSchool is to provide a premiere high school drop-out recovery program engaging students through relationship-focused, high-tech, and rigorous learning experiences resulting in

**Real Learning for Real Life®**

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**PINELLAS MYcroSchool, Inc.  
Board of Directors  
Regular Board Meeting  
Wednesday, August 17, 2022 \* 6:00 PM EST**

**Minutes**

**1. CALL TO ORDER/ESTABLISH QUORUM**

Mrs. Reiter called the meeting to order at 6:07pm. A quorum was established.

**Members Present:** Susan Reiter, Connie Going, Chad Jones, Wanda Jones, Chaye Smith, Nicole Hall

**Members Absent:** Jody Lane, Reggie Reed

**Guests:** Steve Humphries, Traci Steen, Joy Baldree, Danita Smith, Elizabeth Holcomb, Vivian Hampton-Armstrong, Denise Castro

**2. CONSENT AGENDA**

**A. Approved** Meeting Agenda for August 17, 2022

***On a motion from Chad Jones and seconded by Wanda Jones, the Board unanimously approved the Consent Agenda as presented.***

**B. Approved** Regular Meeting Minutes for June 13, 2022

***On a motion from Chad Jones and seconded by Connie Going, the Board unanimously approved the June 13, 2022 meeting minutes as presented.***

**3. PUBLIC COMMENT ON AGENDA ITEMS**

No public comments.

**4. BUSINESS/FINANCE**

**A. Received** Financial Statements through June 2022

Mrs. Holcomb reviewed the financial statements provided in the board packet. NEWCorp has loaned Pinellas MYcroSchool \$60,000.00 so that we can have a cash flow and we will be using this for Payroll payments. We are still waiting on the District reimbursement for ESSER funds. Once we receive our ESSER reimbursement, we will pay the loan to NEWCorp. We are ending this year at a deficit, and we need to be



conscientious of our overall spending. When the audit is complete, James Moore will provide a more thorough year-end financial statement in their audit reporting.

***The Board received the financial statements through June 2022.***

**B. Approved Annual Budget for Pinellas MYcroSchool FY 2022-2023**

Mrs. Holcomb reviewed the proposed annual budget as presented. Mrs. Reiter reminded the Board that this budget was reviewed during the financial workshop. The student enrollment for this budget is 157.

***On a motion from Nicole Hall and seconded by Chaye Smith, the Board unanimously approved the 2022-2023 Annual Budget for Pinellas MYcroSchool.***

**5. REPORTS TO THE BOARD**

**A. Welcome Vivian Hampton-Armstrong, Administrative Assistant**

Mr. Humphries introduced Vivian Hampton-Armstrong, who was hired as Pinellas MYcroSchool's Administrative Assistant. She will start working on September 6, 2022. Welcome!

**B. State of the School Report**

Highlights include:

- As of August 12, 2022, we have a 46% graduation rate for the 21-22 SY. Congratulations!
- As of August 12, 2022, we are starting with a 16% graduation rate for the 22-23 SY. Congratulations!
- 22-23 school year began with students on August 10, 2022. We had a welcome back party for students on August 12<sup>th</sup>.

**C. NEWCorp Florida Update**

Highlights include:

- All schools are trending upward with student enrollment.
- NEWCorp is excited to continue providing support to the school this school year.

**6. BOARD BUSINESS**

**A. Discussed Northstar Update**

**B. Approved Letter of Intent with AMI**

**C. Discuss/Approve Charter Amendment with Pinellas County Public Schools to include 7<sup>th</sup> & 8<sup>th</sup> Graders**

Mrs. Steen discussed that the School Board approved 7<sup>th</sup> & 8<sup>th</sup> graders for out charter, with the understanding that we will be in the Northstar building to do so. We have

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will view their future with optimism, find success as self-directed learners, and contribute to society.  
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signed and submitted a letter of intent with the (Northstar) building owner and are waiting on a response from the building owner to move forward. We have been able to secure the equipment that Northstar received through CSP grants for Pinellas MYcroSchool. Claire Smith was instructed by the owners to find partners who are willing to share the building with us. We cannot afford the building on our own. Ms. Smith has reached out to AMI to share the building with us; we currently have an MOU with AMI. AMI was given a letter of intent form the owners and we are waiting on a response on their decision to mov forward. We are moving at a snail’s pace with the responses from all parties, but we are still in the running for this building.

Mrs. Reiter explained that she, Mrs. Smith and Apostle Jones attended the Pinellas School Board meeting. Amy Hayes presented the request an amendment to the current charter agreement to include 7<sup>th</sup> & 8<sup>th</sup> graders and relocate the school. The amendment was approved on July 26, 2022.

Mrs. Reiter and Mrs. Steen stated that a letter of intent was sent to AMI without Board approval due to time constraints. Letter of intent shows the floor plan for the entire building. One side of the building will be for AMI (marked in red); AMI will be charged half of the expenses for the use of shared areas. There will be a lease agreement and an operating agreement signed before we move into the building.

Board members expressed safety concerns for Pinellas MYcroSchool students while sharing the building with AMI. They also had questions regarding insurance and liabilities for the school. Board members requested that any items that needed to have board approval before submission.

***On a motion form Wanda Jones and seconded by Chaye Smith, the Board unanimously approved the signing of the Letter of Intent with AMI.***

***On a motion from Nicole Hall and seconded by Connie Going, the Board unanimously approved the charter amendment with Pinellas County Public Schools to include 7<sup>th</sup> & 8<sup>th</sup> graders.***

**D. Approved Pinellas MYcroSchool 22-23 SY Reading Plan**

***On a motion from Wanda Jones and seconded by Chad Jones, the Board unanimously approved the Pinellas MYcroSchool 22-23 SY Reading Plan.***

**E. Approved Pinellas MYcroSchool 22-23 SY Safety Plan**

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***On a motion from Connie Going and seconded by Wanda Jones, the Board unanimously approved the Pinellas MYcroSchool 22-23 SY Safety Plan.***

F. **Approved** Pinellas MYcroSchool 22-23 SY Out-of-Field Waivers

***On a motion from Chaye Smith and seconded by Chad Jones, the Board unanimously approved the Pinellas MYcroSchool 22-23 SY Out-of-Field Waivers.***

G. **Approved** Educational Service Provider (ESP) Agreement between Pinellas MYcroSchool and NEWCorp, Inc.

Mrs. Reiter informed the Board that they received a letter from Ms. Baldree (NEWCorp) stating that the Board needs to renew the ESP Agreement. Mrs. Reiter stated that she wanted to meet with NEWCorp to review the agreement in depth. Mrs. Steen reviewed the agreement and proposed that the agreement be for a 1-year renewal. Since the plan is for Pinellas MYcroSchool to move into a new building; the school support needs from NEWCorp may change and those would need to be clarified in the agreement.

***On a motion from Chad Jones and seconded by Wanda Jones, the Board unanimously approved the Educational Service Provider (ESP) Agreement between Pinellas MYcroSchool and NEWCorp, Inc. for a 1-year term.***

H. **Approved** Board Meeting Calendar 2022-2023

Board meetings are as follows:

- October 20, 2022
- December 15, 2022
- February 16, 2023
- April 20, 2023
- June 15, 2023

***On a motion from Connie Going and seconded by Wanda Jones, the Board unanimously approved the 2022-2023 Pinellas MYcroSchool Board of Directors Meeting Calendar.***

I. Proposed Agenda Items for Next Board Meeting: *October 20, 2022*

1. *Standard Reports*
2. *Audit Updates*

## **7. REMARKS FROM BOARD MEMBERS ON NON-AGENDA ITEMS**

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Due to accepting a promotion and having relocated to Orlando, Chad Jones has resigned from the Pinellas MYcroSchool Board of Directors. Mr. Jones thanked the Board for the opportunity to serve alongside everyone. The Board thanked him for his 10 years of service to Pinellas MYcroSchool. Best wishes on your future endeavors!

***The Board has accepted Chad Jones' resignation from the Pinellas MYcroSchool Board of Directors.***

## **8. ADJOURNMENT**

***Having no further business, the meeting adjourned at 7:36 pm.***

**Minutes Recorder:** Denise Castro

*Connie Going*

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Connie Going, Board Secretary

10/20/2022

Date

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# 2022-8-17PNMYBdMeetingMinutes TO BE SIGNED

Final Audit Report

2023-09-20

Created:	2023-09-20
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